



PDEA's
Annasaheb Magar Mahavidyalaya
Hadapsar Pune - 411028.




Internal Quality Assurance Cell (IQAC)
AY2021-22
(Meeting – 1)

The Online meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.


The details of the meeting: Date: **19/07/2021** and Time: **-11.00 AM**. All the respected members are requested to remain present for the meeting.

Agenda

1. To read out the minutes of previous meeting.
2. Prepare College Academic Calendar 2020-21.
3. Prepare Time Table and Workload for each departments
4. To Collect Data for AQAR 2021-22.
5. To conduct online Feedback mechanism from stakeholders.
6. To prepare Academic and Administrative Audit (AAA)
7. To prepare Academic plan of Curricular and Co-Curricular activities for AY2021-22.
8. To prepare tentative schedule for conduct Conferences, Workshops and Guest Lecture Series.
9. To organize orientation programs for slow and advance learners.
10. To appoint guardian and mentors class wise.


Dr. Mene R. U.
Asst. Coordinator


Dr. Joshi R. P.
Coordinator
IQAC Committee
Annasaheb Magar Mahavidyalaya,
Hadapsar, Pune-28.


Dr. Shelke P. N.
Principal
Annasaheb Magar Mahavidyalaya
Hadapsar, Pune - 411 028.



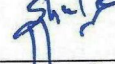
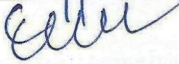
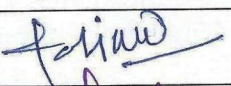
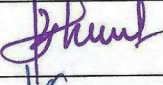
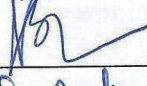
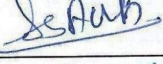

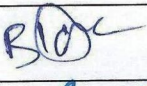
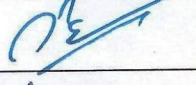
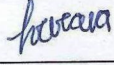
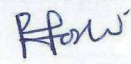
P. D. E. A's
Annasaheb Magar Mahavidyalaya Hadapsar Pune -411028.
Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

AY2021-22

(Meeting – 1)

The Online IQAC meeting is conducted under the chairmanship of Principal Dr. Shelke P. N. on 19/07/2021. The meeting started with welcoming of all the members of IQAC by the Coordinator Dr. Joshi R. P. The following members were present for the meeting.

Sr. No.	Name of Teacher	Position	Signature
1.	Prin. Dr P. N. Shelke	Chairman	
2.	Hon. Sandeep Kadam	Management Representative Member	
3.	Shri.Suresh Ghule	Alumni Representative Member	
4.	Shri.Suresh Umap	Local Community Representative Member	
5.	Shri. Prakash Mahajan	Employers / Industrialists Member	
6.	Dr. P. P.Muley	Teacher Member	
7.	Dr. N. N. Bhujbal	Teacher Member	
8.	Dr. S. S. Auti	Teacher Member	
9.	Prof. N. R. Lagad	Teacher Member	
10.	Dr. R. U. Mene	Teacher Member	
11.	Mr. D. S. Bagde	Senior administrative official Member	
12.	Ms. P. N. Vidhate	Student Representative	
13.	Dr. R.P. Joshi	Coordinator	

Minutes of Meeting


	Agenda	Discussion and Resolution
1.	To read out the minutes of previous meeting.	The minutes of previous meeting and action taken report were read by IQAC coordinator and confirmed by the committee.
2.	Discussion and preparation of Academic Calendar 2021-22 of the College.	The draft of Academic Calendar for the year 2021-22 was reviewed. IQAC approved and recommended uploading of Academic Calendar on the college website.
3.	Prepare Time Table and Workload for each departments	Time Table and Workload will be prepare by all department and displayed on notice board
4.	To Collect Data for AQAR 2021-22.	The required Data for AQAR 2021-22 would be collected in excel sheet through Google drive.
5.	To conduct online Feedback mechanism from stakeholders.	Dr. Joshi R.P. informed committee that Feedback committee of the college has prepared questionnaire in the form of 'Google Form' to collect online feedback from different stakeholders. It is resolved that feedback form is approved and recommended for uploading on the college website. Online Feedback form will be available for students from 1 st November 2021.
6.	To prepare Academic and Administrative Audit (AAA)	Principal has suggested to AAA committee to prepare Academic and Administrative Audit (AAA). It is resolve that each department should prepare department wise AAA and send in prescribed format to committee. It should be analyzed by IQAC and suggest strategies for betterment.
7.	To prepare Academic plan of Curricular and Co-Curricular activities for AY2021-22	It is resolved that academic calendar and teaching plan should be strictly followed to strengthen the curricular activities. Each department should plan for skill enhancement courses. Co-curricular and extracurricular activities to be organized through various committees.
8.	To prepare tentative schedule for conduct Conferences, Workshops and Guest Lecture Series.	It is resolved that the HOD should plan to organize seminar and Conferences. It is also resolved to organize Institutional level Conferences on Intellectual Property Rights (IPR) and Industry-Academia interaction and should conduct workshop/ Guest lecturers/ Training Programs for both students and teachers.
9.	To organize programs for slow and advance learners.	Dr. Prashant Mulay noted that there are some students are weak in some subjects. At the same time some students are studious and brilliant. Each department should provide assistance to such students. Hence it is resolved that each department should adopt mechanism to identify slow and advance learners and organize necessary activities.
10.	To appoint guardian and mentors class wise	All departments should appoint class guardian and mentors to resolve student's problems.


The meeting was concluded with the vote of thanks to the Chairman and the IQAC committee members proposed by Dr. R. P. Joshi


Action Taken Report
AY2020-21
(Meeting – 1)

	Agenda	Action Taken
1.	To read out the minutes of previous meeting.	----
2.	Discussion and preparation of Academic Calendar 2020-21 of the College	Corrected and final draft of Academic Calendar for the year 2020-21 was uploaded on the college website and made available to all stake holders.
3.	To Collect Data for AQAR 2020-21.	The mechanism and action plan for data collection is implemented.
4.	Perspective/Strategic plan	Final draft of perspective plan for the year 2020-21 has been prepare and uploaded soon on the college website.
5.	To approve the online Feedback form and make it available to its Stakeholder	Approved online feedback form is uploaded on the college website and available for students from 1 st November 2020.
6.	To preparation for Academic and Administrative Audit (AAA)	AAA committee has prepared Academic and Administrative Audit (AAA) of the college.
7.	Planning of Academic and others activities during the year 2020-21.	Each department has prepared Academic Calendar and the programs and activities mentioned in the calendar are executed at department level. Various committees are functional and the programs at college level are conducted through them. Every teacher is maintaining teaching plan and execution plan which was monitored by HOD.
8.	To conduct online conferences, Workshops and Guest Lecture Series.	Institute organizes Online State/National/ International level Webinars/ conferences by various departments such as Marathi, English, Hindi, Economics, Commerce, Physics, Microbiology,

		Zoology, Botany and Computer Science department.
9.	To organize various programs for Slow and advance learners	Departments identified slow learners and Remedial coaching, Bridge courses were introduced for slow learners. Students were encouraged to participate in various competitions, conferences and seminars.
10.	To appoint guardian and mentors	All departments have appointed class guardian and mentors.


Dr. Mene R. U.
Asst. Coordinator


Dr. Joshi R. P.
Coordinator
IQAC Committee
Annasaheb Magar Mahavidyalaya,
Hadapsar, Pune-28.


Dr. Shelke P. N.
Principal
Annasaheb Magar Mahavidyalaya
Hadapsar, Pune - 411 028.



PDEA's
Annasaheb Magar Mahavidyalaya
Hadapsar Pune - 411028.



Internal Quality Assurance Cell (IQAC)

AY2021-22


(Meeting – 2)

The Online meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

The details of the meeting: Date: **06/12/2021** and Time: **-11.00 AM**. All the respected members are requested to remain present for the meeting.

Agenda

1. To read out the minutes of previous meeting.
2. To prepare proposals for new academic courses.
3. To analysis and compare college results with university.
4. To organize industrial and field visits for students.
5. To form new Linkages, Collaborations and MoUs with industries, NGO, etc
6. To start Certificate / Diploma Courses, incubation centre.
7. To conduct activities imparting Human Values, Gender Equality, Environmental issues etc.
8. To encourage teachers to participate in Short term course, faculty development program.
9. To encourage teachers for submit Major and Minor Research project proposal to government and non-government Organization.


Dr. Mene R. U.
Asst. Coordinator


Dr. Joshi R. P.
Coordinator
IQAC Committee
Annasaheb Magar Mahavidyalaya,
Hadapsar, Pune-28.


Dr. Shelke P. N.
Principal
Annasaheb Magar Mahavidyalaya
Hadapsar, Pune - 411 028.

P. D. E. A's
Annasaheb Magar Mahavidyalaya Hadapsar Pune -411028.


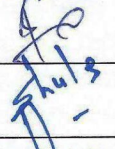
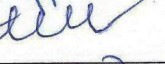
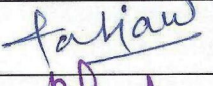
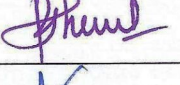
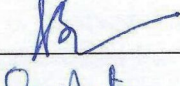
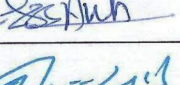

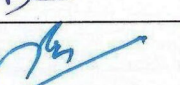
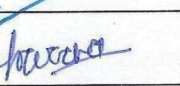
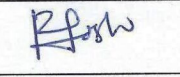


Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

AY2021-22

(Meeting – 2)

The Online IQAC meeting is conducted under the chairmanship of Principal Dr. Shelke P. N. on 06/12/2021. The meeting started with welcoming of all the members of IQAC by the Coordinator Dr. Joshi R. P. The following members were present for the meeting.

Sr. No.	Name of Teacher	Position	Signature
1.	Prin. Dr P. N. Shelke	Chairman	
2.	Hon. Sandeep Kadam	Management Representative Member	
3.	Shri. Suresh Ghule	Alumni Representative Member	
4.	Shri. Suresh Umap	Local Community Representative Member	
5.	Shri. Prakash Mahajan	Employers / Industrialists Member	
6.	Dr. P. P. Muley	Teacher Member	
7.	Dr. N. N. Bhujbal	Teacher Member	
8.	Dr. S. S. Auti	Teacher Member	
9.	Prof. N. R. Lagad	Teacher Member	
10.	Dr. R. U. Mene	Teacher Member	
11.	Mr. D. S. Bagde	Senior administrative official Member	
12.	Ms. P. N. Vidhate	Student Representative	
13.	Dr. R.P. Joshi	Coordinator	

Minutes of Meeting


	Agenda	Discussion and Resolution
1.	To read out the minutes of previous meeting.	The minutes of previous meeting and action taken report were read by IQAC coordinator and confirmed by the committee.
2.	To prepare proposals for new academic courses.	Hon. Adv. SandipKadam suggested to identify the program/courses as per the requirement of stakeholders and apply to concern authority/ funding agency to start new courses within a stipulated time
3.	To analysis and compare college results with university.	Principal has instructed to all departments to submit results to IQAC. It is resolved that IQAC Should analyze it and in next meeting, come up with strategies for betterment.
4.	To Organize Industrial and Field Visits for students	It resolved that concern departments should arrange industrial and field visits as per the syllabus
5.	To form Linkages, Collaborations and MoUs with industries, NGO, etc	Hon'ble Shri. Suresh Ghule said that there is need to have collaboration between industry and academic institutions. Students can get real time exposure to the industrial activities. Hence it is resolved that each department should establish linkages, collaborations and sign MoUs with industries and NGO with national and international repute.
6.	To Start Certificate / Diploma Courses, Incubation centre.	It is resolved that as per UGC guidelines, each department should introduce at least one certificate or diploma course. Also Small Scale business to be encouraged as startup through incubation centre.
7.	To conduct activities imparting Human Values, Gender Equality, Environmental issues etc.	Mr. Suresh Umap underlined the need of the cultured citizen of the nation. Hence it is resolved to organize Guest lectures, workshop, and seminar on various cross cutting issues.
8.	To encourage teachers to participate in Short Term course and Faculty Development program	Dr. N. N. Bhujbal has suggested that teachers should keep them update in their field study. Hence it is resolved that teachers should participate in short term course and Faculty Development program. Teacher should also apply for research guide recognition.
9.	To encourage teachers for submit Major and Minor Research project proposal to government and non-government Organization.	To strengthen research activities, teachers should submit MRP proposal to various funding agencies.

The meeting was concluded with the vote of thanks to the Chairman and the IQAC committee membersproposed by Dr. R. P. Joshi

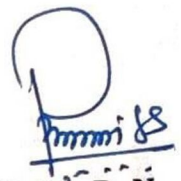
Action Taken Report
AY2021-22
(Meeting – 2)

	Agenda	Action Taken
1.	To read out the minutes of previous meeting.	----
2.	Preparation of various proposals to start new courses.	New proposal for B.Voc (Beauty and Wellness), B.Voc (Food Technology) and Ph. D (Environmental Science) was submitted online on university portal.
3.	To Analyze and compare college results with university results	Results were collected and analyzed. It is observed that all the results are up to the mark.
4.	To Organize Industrial and Field Visits	Due to Pandemic situation in semester-I industrial and field visits are not organized.
5.	To form Linkages, Collaborations and MoUs with industries, NGO, etc	This academic year 27 MoU's are signed by institute with industries, NGOs etc.
6.	To Start Certificate / Diploma Courses, Incubation centre.	This academic year 20 Certificate course run by various departments and 2938 students are successfully completed same.
7.	To conduct activities imparting Human Values, Gender Equality, Environmental issues etc.	<p>Gender Equality</p> <ul style="list-style-type: none"> • Yoga session for girls: 13/12/2021; 40 participants. • Financial Literacy Programme for house worker women: 03/01/2022; 83 participants. • Online Guest lecture on 'As a woman in science ...to society': 01/02/2022; 89 participants. • Nirbhay Kanya: Self defense for women: 18/02/2022; 74 participants. • Guest lecture on Dental Care for women: 08/03/2022; 44 participants. • Women Teachers felicitation: 08/03/2022; 25 participants. • Woman Entrepreneurship programme: 08/03/2022; 16 participants. • Programme to Commemorate cultural, political and socio-economic achievement of women: 08/03/2022; 14 participants. • Programme on WASH: 26/04/2022; 55 participants <p>Human Values & Environmental issues</p> <ul style="list-style-type: none"> • Institute celebrated 'World Yoga Day' on 21st June 2021.1012 students participated. • 'National reading day' celebrated on 19th June 2021. • 'Guru Poornima' celebrated on 9th July 2021. • 'Kargil Vijay Divas', a mark of the victory of Indian army celebrated on 26th July 2021.

		<ul style="list-style-type: none"> • Rakshabandhan celebrated on 22nd August 2022. • ‘National Sports Day’ was celebrated on 29th August 2021. • Hindi Divas celebrated on 14th September 2021. • ‘Swarnim Vijay Day’ celebrated on 1st October 2021. • ‘Weapon poojan’ celebrated on 14th October 2021. • ‘World Handwash Day’ is celebrated on 21st October 2021. • Independence Day and Republic Day were celebrated on 15th August and 26th January. • ‘NCC Day’ and ‘Constitution Day’ celebrated on 29th November and 26th November 2021 respectively • Armed Forces Flag Day, ‘Army Day’ were celebrated on 7th December 2021 and 15th January 2022 respectively. • Institute has organized ‘Surya Namaskar Divas’ on 18th February 2022. • Institute celebrated birth & death anniversary of Chhatrapati Shivaji Maharaj, Mahatma Phule, Savitribai Phule, Sharadabai Pawar • ‘Tree plantation’ & ‘Sparrow Day’ were celebrated on 10th March & 20th March 2022. • Shahid Divas & Youth Day celebrated on 24th March 2022
8.	To encourage teachers to participate in Faculty Development program	This academic year teacher participated 43 program of Orientation / Induction Programmes, Refresher Course, Short Term Course etc.
9.	To encourage teachers for submit Major and Minor Research project proposal to government and non-government Organization.	Due to unavailability of funding from government agencies it was decided in CDC meeting, that institute will provide the seed research grant to faculty for research project.


Dr. Mene R. U.
 Asst. Coordinator


Dr. Joshi R. P.
Coordinator
IQAC Committee
 Annasaheb Magar Mahavidyalaya,
 Hadapsar, Pune-28.


Dr. Shelke P. N.
Principal
 Annasaheb Magar Mahavidyalaya
 Hadapsar, Pune - 411 028.



PDEA's
Annasaheb Magar Mahavidyalaya
Hadapsar Pune - 411028.



Internal Quality Assurance Cell (IQAC)


AY2021 – 22 (Second Term)


Meeting – 3

The Online IQAC meeting is conducted under the chairmanship of Principal Dr. Shelke P. N. on **17/01/2022** at 11.00 am. The meeting started with welcoming of all the members of IQAC by the Coordinator Dr. Joshi R. P. All the respected members are requested to remain present for the meeting.

Agenda of meeting:-

1. To read out the minutes of previous meeting.
2. To encourage teachers for publish research papers, articles books.
3. To encourage students to participate in competitive examinations and arrange lectures on career counseling.
4. Updates its IT facilities.
5. To Analyze college results
6. To plan Green Audit and Energy audit of college campus.
7. To participate and organize sports and cultural activities/ competitions


Dr. Mene R. U.
Asst. Coordinator


Dr. Joshi R. P.
Coordinator
IQAC Committee
Annasaheb Magar Mahavidyalaya,
Hadapsar, Pune-28.




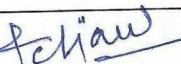
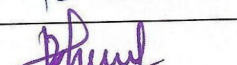
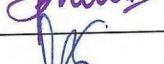
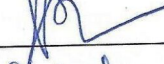
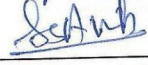


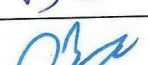
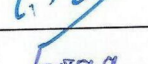
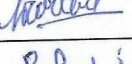

Dr. Shelke P. N.
Principal
Annasaheb Magar Mahavidyalaya
Hadapsar, Pune - 411 028.

P. D. E. A's
AnnasahebMagarMahavidyalayaHadapsar Pune -411028.
Internal Quality Assurance Cell (IQAC)
Minutes of Meeting

2021 – 22 (Second Term)

The Online IQAC meeting is conducted under the chairmanship of Principal Dr. Shelke P. N. on 17/01/2022 at 11.00 am. The meeting started with welcoming of all the members of IQAC by the Coordinator Dr. Joshi R. P. The following members were present for the meeting.

IQAC Committee

Sr. No.	Name of Teacher	Position	Signature
1.	Prin. Dr P. N. Shelke	Chairman	
2.	Hon. Sandeep Kadam	Management Representative Member	
3.	Shri.Suresh Ghule	Alumni Representative Member	
4.	Shri. Suresh Umap	Local Community Representative Member	
5.	Shri. Prakash Mahajan	Employers / Industrialists Member	
6.	Dr. P. P. Muley	Teacher Member	
7.	Dr. N. N. Bhujbal	Teacher Member	
8.	Dr. S. S. Auti	Teacher Member	
9.	Prof. N. R. Lagad	Teacher Member	
10.	Dr. R. U. Mene	Teacher Member	
11.	Mr. D. S. Bagde	Senior administrative official Member	
12.	Ms. P. N. Vidhate	Student Representative	
13.	Dr. R.P. Joshi	Coordinator	

Minutes of meeting


	Agenda	Discussion and Resolution
1.	To read out the minutes of previous meeting.	Coordinator of IQAC took review of activities decided in previous meeting.
2.	To encourage teachers for publish research papers, articles books.	Teachers should publish research paper in the Journals notified by UGC, national/international conference proceedings. They should also publish books/ chapters in the book published by reputed publisher. ARC should organize guest lecture on patent and encourage teachers to apply for patents.
3.	To encourage students to participate in competitive examinations and arrange lectures on career counseling.	Concern Academic Committees should organize guest lecturer and workshops on competitive examinations and also guide students about career options.
4.	Updates its IT facilities.	Hon. SandeepKadam said that institute will provide funds to update departmental ICT Facilities as and when required and encourage teachers to use it.
5.	To Analyze college results	Committee unanimously resolved that exam department and IQAC coordinator should analyze college result and suggest measures for betterment.
6.	To plan Green Audit and Energy audit of college campus.	It was unanimously discussed and resolved that the green audit and energy audit should be carried out.
7.	To participate and organize sports and cultural activities/ competitions	It was collectively discussed and resolved that due to pandemic situationSports department should organize indoor games at institutional and university level. Encourage students to participate in various competitions. Cultural departmentalso organize onlinecultural events and encourage students to participate in various cultural activities.

The meeting was concluded with the vote of thanks to the Chairman and the IQAC committee members proposed by Dr. R. P. Joshi


Action Taken Report

	Agenda	Action Taken
1.	To encourage teachers to publish research papers, books and apply for Patents	This Academic year 22 research papers published in Journals notified on UGC and 38 books, book chapters and papers published in national/ international conference proceedings by faculty.
2.	To encourage students to participate in competitive examinations and arrange lectures on career counseling.	This academic year 772 students are benefitted by guidance for competitive examinations and career counseling offered by the Institution
3.	Update ICT facilities.	Institute has IT facilities of 451 computers connected with Wi-Fi, LCD projectors, printers, scanners, digital cameras, smart boards etc. Out of 53 class room, 17 class rooms, IQAC room, conference hall and all laboratories have 40 Mbps internet connectivity.
4.	To Analyze college results	Exam department and IQAC coordinator analyzed college results. It is observed that all the results are up to the mark and in some cases it suggested for betterment.
5.	To plan Green Audit and Energy audit of college campus.	Green audit and Energy audit are carried out by internal college committee and the report of the same is uploaded in college website.
6.	To participate and organize sports and cultural activities/ competitions	<p>Sports and Culture Department Activities</p> <ul style="list-style-type: none"> • Sharad Karndak Rajyastariy Antar Mahavidyalayin Vakrutv Sprdha (Marathi) • Puroshottam Karandak Antar Mahavidyalayin Ekankika Sprdha • Vad- Vivad Spradha (Hindi) • Maounantar natya ekankki spardha • Greeting Card Competition 85 (English) • Poetry Recitition & Poem Writting (Political Sci) • One-Act-Play Writing • Robotics Competition (Computer Science, Electronics, B. Sc.(C.S.)maths and Stats) • Wrestling Competition (Silver Medal), (Sports dept.) • penalty shooting (Gynamisum) • Box cricket (Gynamisum) • push ups competition(Sports dept.) • one minute pull up (Sports dept.) • Hit wicket (Boys) (Sports dept.) • wall Rally (Sports dept.) • Table Tennis (Grils) (Sports dept.)

		<ul style="list-style-type: none"> • Box Cricket (Sports dept.) • Body Show (Sports dept.) • Boll -Badminton (Sports dept.) • Holl-boll (Sports dept.) • Volley ball (Sports dept.) • Shooting (Boys) (Sports dept.) • Running (Hurdhori) (Sports dept.) • standing Borad Jump (Sports dept.) • Throaw boll (Sports dept.) • Really (50×4) (Sports dept.) • Really boll (Sports dept.)
--	--	---


Dr. Mene R. U.
Asst. Coordinator


Dr. Joshi R. P.
Coordinator
IQAC Committee
Annasaheb Magar Mahavidyalaya,
Hadapsar, Pune-28.


Dr. Shelke P. N.
Principal
Annasaheb Magar Mahavidyalaya
Hadapsar, Pune - 411 028.



PDEA's
Annasaheb Magar Mahavidyalaya
Hadapsar Pune - 411028.



Internal Quality Assurance Cell (IQAC)


AY 2021 – 22 (Second Term)


Meeting – 4

The Online IQAC meeting is conducted under the chairmanship of Principal Dr. Shelke P. N. on **28/04/2022** at 11.00 am. The meeting started with welcoming of all the members of IQAC by the Coordinator Dr. Joshi R. P. All the respected members are requested to remain present for the meeting.

Agenda of meeting:-

1. To read out the minutes of previous meeting.
2. To conduct activities for promotion of universal values :(Truth, Righteous conduct, Love, Non-Violence and peace)
3. To Conduct innovative and creative in teaching-learning
4. To prepare budget for infrastructure and other academic activities.
5. To updates IT facilities
6. Redressal of student grievances including sexual harassment and ragging cases.
7. To organize Job Fair for placement of outgoing students
8. To Collect and analyze feedback reports from different stakeholders.


Dr. Mene R. U.
Asst. Coordinator


Dr. Joshi R. P.
Coordinator
IQAC Committee
Annasaheb Magar Mahavidyalaya,
Hadapsar, Pune-28.




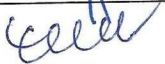
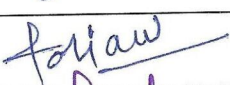
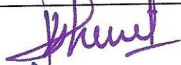

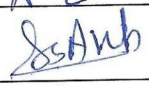

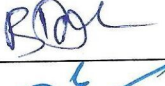
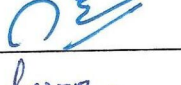



Dr. Shelke P. N.
Principal
Annasaheb Magar Mahavidyalaya
Hadapsar, Pune - 411 028.

P. D. E. A's
Annasaheb Magar Mahavidyalaya Hadapsar Pune -411028.
Internal Quality Assurance Cell (IQAC)
Minutes of Meeting

2021 – 22 (Second Term)

The Online IQAC meeting is conducted under the chairmanship of Principal Dr. Shelke P. N. on 28/04/2022 at 11.00 am. The meeting started with welcoming of all the members of IQAC by the Coordinator Dr. Joshi R. P. The following members were present for the meeting.

IQAC Committee

Sr. No.	Name of Teacher	Position	Signature
1.	Prin. Dr P. N. Shelke	Chairman	
2.	Hon. Sandeep Kadam	Management Representative Member	
3.	Shri. Suresh Ghule	Alumni Representative Member	
4.	Shri. Suresh Umap	Local Community Representative Member	
5.	Shri. Prakash Mahajan	Employers / Industrialists Member	
6.	Dr. P. P. Muley	Teacher Member	
7.	Dr. N. N. Bhujbal	Teacher Member	
8.	Dr. S. S. Auti	Teacher Member	
9.	Prof. N. R. Lagad	Teacher Member	
10.	Dr. R. U. Mene	Teacher Member	
11.	Mr. D. S. Bagde	Senior administrative official Member	
12.	Ms. P. N. Vidhate	Student Representative	
13.	Dr. R.P. Joshi	Coordinator	

Minutes of meeting


	Agenda	Discussion and Resolution
1.	To read out the minutes of previous meeting.	Coordinator of IQAC took review of activities decided in previous meeting.
2.	To conduct activities for promotion of universal values :(Truth, Righteous conduct, Love, Non-Violence and peace)	It is resolved that departments should take initiative to conduct activities which can inculcate human values, cyber awareness, gender equity etc.
3.	To Conduct innovative and creative in teaching-learning	Teachers should be encouraged to prepare e-content and use various ICT tool. Also conduct activities to facilitate participative and experiential learning.
4.	To prepare budget for infrastructure and other academic activities.	Purchase committee should prepare budget infrastructure and other academic activities and get it approved from CDC.
5.	To updates IT facilities	It is resolved that HoDs should submit proposal to Purchase committee for IT facilities required for online teaching and learning purpose at their department.
6.	Redresses of student grievances including sexual harassment and ragging cases.	Grievance committee and the committee against sexual harassment should meet frequently and as and when necessary to resolve issues arising before them.
7.	To organize Job Fair for placement of outgoing students	It was discussed and resolved that the placement committee should organize Job Fair for college students and outsider and also keep record of all applicants.
8.	To Collect and analyze feedback reports from different stakeholders.	It was resolved that the collected feedback was analyzed by committee according different stakeholders and report should be submitted to IQAC and also keep record of all stakeholders.

The meeting was concluded with the vote of thanks to the Chairman and the IQAC committee members proposed by Dr. R. P. Joshi

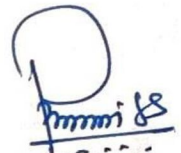
Action Taken Report

	Agenda	Action Taken
1.	To conduct activities for promotion of universal values :(Truth, Righteous conduct, Love, Non-Violence and peace)	<ul style="list-style-type: none"> • Institute celebrated ‘World Yoga Day’ on 21st June 2021.1012 students participated. • ‘National reading day’ celebrated on 19th June 2021. • ‘Guru Poornima’ celebrated on 9th July 2021. • ‘Kargil Vijay Divas’, a mark of the victory of Indian army celebrated on 26th July 2021. • Rakshabandhan celebrated on 22nd August 2022. • ‘National Sports Day’ was celebrated on 29th August 2021. • Hindi Divas celebrated on 14th September 2021. • ‘Swarnim Vijay Day’ celebrated on 1st October 2021. • ‘Weapon poojan’ celebrated on 14th October 2021. • ‘World Handwash Day’ is celebrated on 21st October 2021. • Independence Day and Republic Day were celebrated on 15th August and 26th January. • ‘NCC Day’ and ‘Constitution Day’ celebrated on 29th November and 26th November 2021 respectively • Armed Forces Flag Day, ‘Army Day’ were celebrated on 7th December 2021 and 15th January 2022 respectively. • Institute has organized ‘Surya Namaskar Divas’ on 18th February 2022. • Institute celebrated birth & death anniversary of Chhatrapati Shivaji Maharaj, Mahatma Phule, Savitribai Phule, Sharadabai Pawar • ‘Tree plantation’ & ‘Sparrow Day’ were celebrated on 10th March & 20th March 2022. • Shahid Divas & Youth Day celebrated on 24th March 2022
2.	To Conduct innovative and creative in teaching-learning	Computer science department has organized one day workshop for Teachers on ‘E – Content development’, “Bar Code Development”. All the teachers are using ICT tools and prepared their own e-recourses. Also all the faculties are actively engaged in LMS portal for online teaching and learning process.
3.	To prepare budget for infrastructure and other academic activities.	Purchase committee prepared budget and submitted to College Development Committee (CDC) for further approval.
4.	To updates IT facilities	25 new computers were purchased in B.Voc department.
5.	Redressal of student grievances including sexual harassment and ragging cases.	No issues came before the Grievance committee and the committee against sexual harassment.

6. To organize Job Fair for placement of outgoing students	In this academic year more than 230 students from various disciplines and faculties are placed in various companies and firms.
7. To Collect and analyze feedback reports from different stakeholders.	Report of feedback for all stakeholders was uploaded on college website.


Dr. Mene R. U.
Asst. Coordinator


Dr. Joshi R. P.
Coordinator
IQAC Committee
Annasaheb Magar Mahavidyalaya,
Hadapsar, Pune-28.


Dr. Shelke P. N.
Principal
Annasaheb Magar Mahavidyalaya
Hadapsar, Pune - 411 028.